



MINDBRIDGE RESOURCES CORPORATION PERFORMANCE EVALUATION REPORT FORM

Name of Employee: **ALPARG, CHRISTINE CLARISSA BATH** Date of Rating: **September 01, 2020**
Rating Period: From **September 10, 2019** To **December 17, 2019**
Department: **OPERATIONS**
Location: **North Hills, San Jose**
Position: **BRANCH ACCOUNTANT**
Purpose of Rating: **3rd MONTH EVALUATION**

FACTORS	RATING				POINTS
1. KNOWLEDGE OF WORK	Has exceptional knowledge of job and related work 9 to 10 pts	Has required knowledge of job and related work 7 to 8 pts	Has required knowledge of job and related work 5 to 6 pts	Has minimal knowledge of job and related work 1 to 4 pts	7
2. PRODUCTIVITY	Usually exceeds standards 36 to 40 pts	Meets standards 30 to 35 pts	Seldom meets standards 20 to 29 pts	Never meets standards 1 to 19 pts	32
3. INITIATIVE	Always 9 to 10 pts	Usually 7 to 8 pts	Sometimes 5 to 6 pts	Rarely 1 to 4 pts	7
4. DEDICATION TO DUTY:	Always dedicated to duty 9 to 10 pts	Usually dedicated to duty 8 pts	Sometimes dedicated to duty 5 to 7 pts	Rarely responds to company needs 1 to 4 pts	8
5. COOPERATION	Always cooperative 9 to 10 pts	Usually cooperative 8 pts	Sometimes cooperative 5 to 7 pts	Rarely cooperative 1 to 4 pts	8
6. ATTENDANCE & PUNCTUALITY:	Tardiness with the allowable no or less 9 to 10 pts	With written warnings (1st Offense) 7 to 8 pts	With one (1) day suspension (2nd Offense) 5 to 6 pts	With 3 days suspension (3rd Offense) 1 to 4 pts	9
7. SAFETY AND / OR HOUSEKEEPING:	No record of accident/infraction against our safety/ housekeeping rules 9 to 10 pts	No record of accident but w/ 1 infraction against our safety/ housekeeping rules 8 pts	No record of accident but w/ 2 infraction against our safety/ housekeeping rules 5 to 7 pts	Had an accident or had more than 2 infractions against our safety/ housekeeping rules 1 to 4 pts	9
TOTAL					80

Previous Challenges and Accomplishments

Quality of Work - working on task that are unfamiliar or recently assigned

Areas of Strengths

Adaptability - Able to keep up with tasks while ensuring correct work flow

Areas of Weaknesses / Development

Pro-active - figures developing the confidence to ask for help or information when necessary.

PER RATING	DESCRIPTION	Comments
90-100	Outstanding	
75-89	Above Average	
50-74	Average	
49 below	Below Average	

RECEIVED

30 JAN 2026

Refer to: <u>MR. LUISA RICALDE</u> Branch Account Supervisor Date: _____	Acknowledged by: <u>ALFARO, CHRISTINE CLARISSA BATU</u> BRANCH ACCOUNTANT
Approved by: <u>GERARDO BORGCALES</u> Assets Supply and Management Manager	Date Signed: <u>10/15/26</u> mm / dd / yy
Noted by: <u>SABIDO, OCHOA</u> MRC- HR Associate	Date Signed: <u>10/01/25</u> mm / dd / yy
EMPLOYEE DETAILS Date Hired: <u>September 18, 2025</u> Present Rate: 15,000.00 (MONTHLY) mm / dd / yy Date Appointed to Present Position: _____ Amount of Increase: _____ Date of Last Increase: _____ mm / dd / yy New Rate: _____	
FOR HUMAN RESOURCE MANAGEMENT DEPARTMENT Nature of Recommendation: _____ Approved Recommended Rate: _____ Approved Recommended Position: _____ Effectivity Date: _____ mm / dd / yy Reviewed by: <u>[Signature]</u> Human Resource Department	

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Date Received	Date Completed	Remarks Signature